**Newton Fund Institutional Links**

**Application form**

**Call Deadline: 9th of August, 2019 12:00AM**

**Proposal Application Form**

**Cover page**

|  |  |  |  |
| --- | --- | --- | --- |
| Title of the Project: |  | | |
| Name of Egyptian Applicant: |  | | |
| Affiliation: |  | | |
| Name of UK Applicant: |  | | |
| Affiliation: |  | | |
| Requested Budget from Egyptian Side: | £ | **Requested Budget from UK Side:** | £ |
| Duration: |  | | |
| Date of Submission: |  | | |

**Project Area (***Please check one only**main field and one relevant sub-field***):**

|  |  |
| --- | --- |
|  | * **Agriculture and food** * **Sustainable water management** * **Renewable Energy: Energy Efficiency Technologies** * **Creative economy and strategic industry development** * **Environmental Management and Policy** |

**Key words;**

**Part - 1**

**Online UK application form**

**(***To be downloaded and added in the same file uploaded on STDF site***)**

**Newton Fund Institutional Links Grants – Application (2019 – June)**

|  |
| --- |
|  |
| **Working Title:** No more than 200 characters |
| **Duration of Collaboration:** (in months) |
| **Proposed Start Date:** |
| **Total Value of Grant Requested:** |
|  |
| **UK principal applicant name and title:** |
| **UK principal applicant gender:** Drop down menu: Male/Female/Other/Prefer not to say |
| **UK lead institution:** |
| **Formal legal description of contracting entitle including registered office address** |
|  |
| **Partner country :** Drop down menu |
| **Partner country principal applicant name and title:** |
| **Partner country principal applicant gender:** Drop down menu: Male/Female/Other/Prefer not to say |
| **Partner country lead institution:** |

1. **Proposal Summary**

|  |  |
| --- | --- |
| Please give a short summary in plain English of the Institutional Links collaboration and the research/innovation area(s) to be covered. This should be a statement for a non-specialist audience, giving the rationale of the collaboration, briefly describing what will be done and summarising its potential impact on economic development and/or social welfare in the partner country.  We define 'impact' as short- to medium-term effects on a variety of stakeholders at different levels (i.e. individuals, organisations, nations); changes that will occur as a result of your research project; the demonstrable contribution that excellent research makes to society and the economy. No more than 2,000 characters. |  |

1. **The Research Project**

|  |  |
| --- | --- |
| Objectives of the Project (up to 5; specific and achievable) Objectives should cover what you hope to achieve through delivery of your outputs. No more than 1,000 characters |  |
| Key deliverables and anticipated outputs  We define these as immediate results of your activities, e.g. research outcomes, new innovations, prototypes, patents, resources developed, learning achieved, (usually disseminated through publications, conferences, public events, interaction with the media) prospects for commercialisation. No more than 1,000 characters. |  |
| Please provide details of the research that is to be undertaken in the proposed Institutional Links Collaboration and place it clearly in its scientific context. When completing this section, please structure the text to make it easily accessible for reviewers, for example by using section headings and bullet points.  You should address the following:   * Describe the topic of the project, stressing its importance and timeliness; * Describe how the research objectives relate to and could add value to the existing literature; * Describe what will be done, by whom, and at what institution, including those of any associated partners; * Describe research methodology and how this will produce outputs; * Indicate how the skills and backgrounds of the applicants make them particularly well-suited to successfully undertake this work.   No more than 5,000 characters. |  |
| Indicative timetable with milestones covering the entire lifetime of the grant requested.  No more than 1,000 characters. |  |

1. **Pathway to economic development and social welfare**

|  |  |
| --- | --- |
| Please outline a plausible pathway between the outcomes of the research addressed by the collaboration and a positive tangible impact within a short to medium time-frame (3-15 years). Your application will be rejected at screen stage if it isn’t ODA eligible. No more than 2,000 characters | . |

|  |  |
| --- | --- |
| Please identify relevant stakeholders and potential users of the research and describe any existing engagement with them. Stakeholders have a role, have an interest in, or are affected by the project, e.g. other researchers, policy makers, practitioners, private sector organisations, local/poor populations. Research users are defined as those who will use the outputs, e.g. a policy maker and practitioner using research outputs to influence decision-making.  No more than 2,000 characters. |  |
| Please outline how you intend to engage with each of the groups described above in order to maximise the potential of this collaboration to have a positive impact, during the lifetime of the grant and thereafter. Indicate how you will measure the impact on these stakeholder groups.  No more than 2,000 characters. |  |

1. **The Collaboration**

|  |  |
| --- | --- |
| Would the activity be part of an existing collaboration between the UK and partner country institutions? If so, please give details of the collaboration.  No more than 1,000 characters. |  |
| What roles will the different individuals/institutions/organisations have in the collaboration? No more than 1,000 characters. |  |
| How will the collaboration be managed (including with regard to communications)? No more than 1,000 characters. |  |
| What value will the different individuals/ institutions/organisations add to the collaboration (with specific reference to their complementary expertise and technical resources)?  How will each of the individuals/institutions/ organisations benefit and how does the collaboration support the strategies or needs of the institutions/organisations in the UK and in the partner country?  No more than 3,000 characters. |  |

1. **Sustainability and capacity building**

|  |  |
| --- | --- |
| Please give a description of how the UK and the partner country group/department/ institution plan to continue the collaboration after the end of the activity, providing information about potential funding sources that might support it.  No more than 1,500 characters. |  |
| How will the collaboration contribute to capacity building within the wider research and innovation landscape in the partner country? No more than 1,500 characters. |  |

1. **Intellectual Property Rights**

|  |  |
| --- | --- |
| Will the intellectual property created through the collaboration be protected?  Drop down menu: Yes/No |  |
| If you answered yes to the previous question please provide brief details of the arrangements to be made regarding IPR  No more than 500 characters. |  |

1. **UK Principal Applicant**

|  |  |
| --- | --- |
| In addition to completing the fields below, please also upload a PDF file with a 1-page CV outlining your education, employment history and academic track record (including latest research publications in the same field as the proposal). The file can be uploaded on the 'Supporting Documents' page towards the end of this online form. |  |
| Title Drop down menu: Mr/Ms/Dr/Prof |  |
| Name |  |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |
| Position |  |
| How many hours per month do you spend on research related activities? |  |

|  |  |
| --- | --- |
| How many hours per month would you dedicate to the proposed Institutional Links collaboration? |  |
| Have you, your group or your department received an Institutional Links or Researcher Links grant from the British Council in the past? If so, please supply title and brief details.  No more than 500 characters. |  |
| Have you, your group or your department previously submitted any unsuccessful Institutional Links or Researcher Links applications? If so, please supply title, name of PI and the partner country.  No more than 500 characters. |  |
| Please nominate a person in your institution who can deputise for the principal applicant if they are unable to lead the UK side of the collaboration for any reason. |  |
| First Name |  |
| Last Name |  |
| Position of named depute |  |
| Email address of named depute |  |

1. **UK Lead Institution**

|  |  |
| --- | --- |
| Institution (please ensure you enter the full legal name) |  |
| Department |  |
| Head of Department (full name)  Head of Department (or equivalent). This will be the person who has the authority to approve this application. |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| UK Nation  Drop down menu: England/Wales/Scotland/Northern Ireland |  |
| Type of institution  Drop down menu: Existing List |  |
| If other type of Institution, please provide additional information  No more than 500 characters. |  |

* 1. **UK Lead Institution – Lead Contact for Grant Administration**

|  |  |
| --- | --- |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |

1. **Partner Country Principal Applicant**

|  |  |
| --- | --- |
| In addition to completing the fields below, please also upload a PDF file with a 1-page CV outlining your education, employment history and academic track record (including latest research publications in the same field as the proposal). The file can be uploaded on the 'Supporting Documents' page towards the end of this online form. |  |
| Title Drop down menu: Mr/Ms/Dr/Prof |  |
| Name |  |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +972 957 7755) |  |
| Position |  |
| How many hours per month do you spend on research related activities? |  |
| How many hours per month would you dedicate to the proposed Institutional Links collaboration? |  |
| Have you, your group or your department received an Institutional Links or Researcher Links grant from the British Council in the past? If so, please supply title, partner country and brief details.  No more than 500 characters. |  |
| Please nominate a person in your institution who can deputise for the principal applicant if they are unable to lead the UK side of the collaboration for any reason. |  |
| First Name |  |
| Last Name |  |
| Position of named deputy |  |
| Email address of named deputy |  |

1. **Partner Country Lead Institution**

|  |  |
| --- | --- |
| Institution (please ensure you enter the full legal name) |  |
| Department |  |
| Head of Department (full name)  Head of Department (or equivalent). This will be the person who has the authority to approve this application. |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| Partner Country: Drop down menu: Existing List |  |
| Type of institution Drop down menu: Existing List |  |
| If other type of Institution, please provide additional information No more than 500 characters. |  |

* 1. **Partner Country Lead Institution – Lead Contact for Grant Administration**

|  |  |
| --- | --- |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |

1. **Associated Partners**

|  |  |
| --- | --- |
| Please list any associated partners, indicating the type of organisation (i.e. higher education/research establishment, technology transfer office, not-for-profit/non-governmental organisation, commercial/for-profit organisation) and the country (UK or partner country). Please upload a PDF file with further information on the associated partners (see final pages of this form). This should include up to 300 words per partner, summarising the particular, relevant organisational and individual skills, knowledge and experience that each associated partner will bring to the project and the roles they will take. |  |
| Associated partner (1) |  |
| Type of institution (1) |  |
| Country (1) |  |
| Associated partner (2) |  |
| Type of institution (2) |  |
| Country (2) |  |
| Associated partner (3) |  |
| Type of institution (3) |  |
| Country (3) |  |
| Associated partner (4) |  |
| Type of institution (4) |  |
| Country (4) |  |
| Associated partner (5) |  |
| Type of institution (5) |  |
| Country (5) |  |
| Associated partner (5) |  |
| Type of institution (5) |  |
| Country (5) |  |
| Associated partner (6) |  |
| Type of institution (6) |  |
| Country (6) |  |
| Associated partner (7) |  |
| Type of institution (7) |  |
| Country (7) |  |
| Associated partner (8) |  |
| Type of institution (8) |  |
| Country (8) |  |

1. **Research governance and ethics**

|  |  |
| --- | --- |
| Please describe how you will ensure that the activity will be carried out to the highest standards of ethics and research integrity at least equivalent to those of the UK. No more than 2000 characters. |  |
| Please describe how potential ethical and health and safety issues arising as part of this collaboration have been considered and how they will be addressed. No more than 2000 characters. |  |
| Will the collaboration covered by the Institutional Links grant involve any of the following:   * Human participation * Human tissue * Patient/Participant data * Animal research * Genetic and biological risk * Arms/Military Research (including dual use technologies or goods)   **No**  **Yes** - I confirm that all necessary permission certificates from the relevant local ethical review committee/authorities in the UK and the partner country have been obtained  **Yes** - I confirm that all necessary permission certificates from the relevant local ethical review committee/authorities in the UK and the partner country will be obtained in advance of the activity commencing |  |

1. **Budget request**

|  |
| --- |
| Please complete the budget summary, listing (separately by the UK and partner countries) all the funding you are requesting. Please also complete the budget spreadsheet provided on the call website with details of all costs and in-kind contributions. Please refer to Section 6 of the Guidelines for Applicants for general guidance on the budget support that can be requested and Annex 1 for country-specific limits and criteria. |

**13.1 Human Resources**

|  |  |
| --- | --- |
| Human resources (UK) |  |
| Human resources (Partner country) |  |
| Justification - human resources (UK)  No more than 1,000 characters |  |
| Justification - human resources (Partner country) No more than 1,000 characters |  |

**13.2. Other Research Related Costs**

|  |  |
| --- | --- |
| Other research-related costs (UK) |  |
| Other research-related costs (Partner country) |  |
| Justification - other research-related costs (UK) No more than 1,000 characters |  |
| Justification - other research-related costs (Partner country) No more than 1,000 characters |  |

**13.3. Operational Costs (Including Travel and Sustenance)**

|  |  |
| --- | --- |
| Operational costs (UK) |  |
| Operational costs (Partner country) |  |
| Operational costs (Gulf partner country 2) |  |
| Justification - operational costs (UK)  No more than 1,000 characters |  |
| Justification - operational costs (Partner country)  No more than 1,000 characters |  |

**13.4. Communication Costs**

|  |  |
| --- | --- |
| Communication costs (UK) |  |
| Communication costs (Partner country) |  |
| Justification - communications costs (UK)  No more than 1,000 characters |  |
| Justification - communications costs (Partner country) No more than 1,000 characters |  |

**13.5. Other Costs**

|  |  |
| --- | --- |
| Other costs (UK) |  |
| Other costs (Partner country) |  |
| Justification - other costs (UK)  No more than 1,000 characters |  |
| Justification - other costs (Partner country) No more than 1,000 characters |  |

**13.6. Total Funding Requested**

|  |  |
| --- | --- |
| Total funding requested  Total funding requested (UK) |  |
| Total funding requested (Partner country) |  |

**14. Funds requested from other sources**

|  |  |
| --- | --- |
| Please list any requests for funding submitted to other funders to cover the costs of this collaboration outside of the Newton Institutional Links programme. The British Council will reserve the right to withhold part of the funds awarded if additional funds are obtained from other sources that will cover costs listed previously. The status of application for funds to cover this collaboration should be communicated to the British Council as soon as known. |  |
| (A) Source for additional funding |  |
| (A) Total amount requested |  |
| (A) Status of application |  |
| (B) Source of additional funding |  |
| (B) Total amount requested |  |
| (B) Status of application |  |
| (C) Source of additional funding |  |
| (C) Total amount requested |  |
| (C) Status of application |  |
| Please inform the British Council by writing to UK-InstitutionalLinks@britishcouncil.org if additional requests for funding have been submitted. |  |

**15. Additional Information**

|  |  |
| --- | --- |
| Please use the space below to include any additional information that you feel is relevant to your proposal but not covered elsewhere in the application form. No more than 2,000 characters. |  |

**Part - 2**

**Additional information for the Egyptian side**

**1. Arabic Abstract *(one page maximum)***

*The Arabic Abstract should be an understandable translation of the English summary*

**2. *Introduction*/Background *(two pages maximum)***

*This section of the proposal should include a definition of the problem to be addressed by the proposed research, its importance (health, industrial, agricultural, social, etc.) and economic impact, as well as a description of previous attempts by others to address/solve the problem, and the research approach that you propose. Emphasis should be put on the state-of-the-art aspects of your proposed research approach. Any relevant previous achievements or pilot studies which have been conducted by you (your team) should be mentioned in this section. Also, mention your relevant international publications, patents and former research grants in the project subject matter.*

**3. Objectives *(one page maximum)***

*List your project’s wider and specific objectives, avoiding the use of redundant or vague statements.*

**4. Research Approach and Methodology *(nine pages maximum)***

*Describes how your project will be implemented, including your scientific approach, detailed tasks/activities to be conducted, methods and equipment to be used, and project inputs. Specify the methods to the extent needed to give a clear idea of the tasks to be conducted and the findings they will yield.*

**5. Equipment *(two pages maximum)***

*5.A. List the equipment available at your institution, and which will be used in the project.*

*5.B. List the equipment that you need to purchase using STDF funds. The needed equipment should be listed in a table that shows the purpose for which each equipment will be used in the project, and its cost, i.e. the justification for purchasing each piece of equipment should be clearly stated.*

**6. Travel *(For Grants having allowable budgets exceeding 100 K LE) (one page maximum)***

*6.A. Justification for all travel must be clearly stated in the proposal (Purpose- duration – relatedness to project – expected outcome).*

*6.B. Provided acceptable justification is provided, any team member is only allowed one international trip per year. In all cases, STDF will only support a maximum of two trips per year and will bear the cost of travel for a maximum of one month per year.*

*6.C. In case more than one team member want to attend the same conference or training, STDF will bear the cost of travel for one member only.*

**7. Project Management *(two pages maximum)***

*Describe how the proposed research work will be divided into "Work packages", or tasks/activities. State clearly the role of each research team member in the different tasks/activities. Whenever possible, the tasks/activities should be listed in the order in which they will be executed.*

**8. Time Schedule - Gantt Chart *(two pages maximum)***

*The Gantt chart should show the timeframe for conducting the different project activities. Whenever possible, the titles and numbering of the tasks/activities should be the same as those given in the "Project Management" section. The Gantt chart should be prepared using the template given in Annex 3.*

**9. Expected Project Outcomes and Impact *(two pages maximum)***

**9.A. Technical output and Impact:**

*List your expected project’s outputs (typically tangible products, such as International journal articles or know-how (patent), product(s), extension bulletins, prototype, product(s), MSc and PhD theses or any other specific, clear, and measurable outputs. Avoid general benefits and focus on specific, measurable benefits only.*

**9.B. Financial feasibility & Socio-economic Impact:**

*Describe how the society/market would benefit from the project’s outputs. Indicate if there is already potential interest in or investment opportunity for the project’s output. Provide a financial feasibility study for your project, reflecting why STDF would choose to invest in your project.*

**10. Budget Table *(2-3 pages, depending on the project duration)***

*A separate budget table should be completed for each year of the project, using the template provided hereafter (Annex 4).*

**11. Budget Justification *(one page maximum)***

*For different budget items that are listed in the budget table, (e.g. travel costs, laboratory supplies, other costs, etc.), give more detailed information about these listed items, and explain how their total costs were calculated.*

**12. Key References *(one page maximum)***

*List outstanding, recent and relevant literature cited in the proposal.*

**ANNEXES**

**For the Egyptian side**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Annex 1: Research Team Information Table (Please fill out in English)** | | | | | | | | | |  |
| **Name of Res. Team Member in English** | **Name of Res. Team Member in Arabic** | **University / Institute In English** | **Position / Title** | **% of time spent on project** | **No. of months** | **Incentive per month**  **(£)** | **National ID No.**  **(الرقم القومى)** | **Number of other projects and their IDs** | **Total % of time spent on other projects** | **Signature** |
|  |  |  |  |  |  |  |  |  |  |  |
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**Annex 2**

**CV Format**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **1. Basic Information** | | | | | | |
| Full Name in Arabic: | | | | Full name in English: *(As you write it in Int. publications, underline family name):* | | |
| Date of Birth: | | |  | | | |
| National ID | | |  | | | |
| Last University Degree | | | Faculty, University, Country | | | Graduation Date |
| Title: | | | Field of specialization: | | | |
| Affiliation: | | |  | | | |
| Current Position: | | |  | | | |
| Contact Information:  Mobile Phone: Fax: E-mail: | | | | | | |
| **2. Scientific Achievements** | | | | | | |
| *h* index (SCOPUS only) | | Citations (SCOPUS only) | | | Total no. of Int. publications in SCOPUS | |
| Last three recent relevant publications  *Authors (underline your name), year, title, Journal, vol. and pages* | | | | | | |
| 1 |  | | | | | |
| 2 |  | | | | | |
| 3 |  | | | | | |
| **If applicable, state other salient scientific achievements such as patents (granted only) and scientific prizes** | | | | | | |
| Previous or running projects with STDF   1. Running (ID no. & type of grant, role of applicant) 2. Previous (ID no., type, role of applicant and deliverables to be attached) | | | | | | |

**Annex 3 – Gantt Chart\* (Please specify the partner who will implement the task; UK and/or Egyptian side)**

**Title of the project:**

**Project ID:**

**PI: Affiliation:**

**Actual start date of the project:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Task No.** | **Title of Task/Sub-task** | **Start Date** | **End Date** | **Duration (Months)** | **1st Year** | | | | | | | | | | | | **2nd Year** | | | | | | | | | | | | **Expected measurable outcomes of successful implementation of the task** |
| M 1 | M 2 | M 3 | M 4 | M 5 | M 6 | M 7 | M 8 | M 9 | M 10 | M 11 | M 12 | M 13 | M 14 | M 15 | M 16 | M 17 | M 18 | M 19 | M 20 | M 21 | M 22 | M 23 | M 24 |
| **1** | ………………..………….. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.1 | ……………………..…….. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.2 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.1 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.2 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.3 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.1 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.2 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4.1 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4.2 | ……………………………. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

***\**** *The above chart is given as an example. In this example, cells highlighted in yellow indicate main tasks, and cells highlighted in green indicate sub-tasks.*

*Cells highlighted in red indicate the last months of the reporting periods. A progress/final report should be submitted shortly after the end of each period.*

*Please add more columns (for projects longer than 24 months) and/or rows (for tasks and sub-task) if needed.*

**Annex 4**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Budget Table (please fill in a separate table for each year of the project)** | | | | | | | |
| **Eligible costs** | **Breakdown** | | | | | | **Total**  **(£)** |
| **(A) Incentives** | **Team member** | **No.** | | **% of time spent on the project** | **Monthly incentive** | **No. of months** |  |
| PI | 1 | |  |  |  |  |
| Co-PI | 1 | |  |  |  |  |
| \*Researcher A |  | |  |  |  |  |
| \*Researcher B |  | |  |  |  |  |
| \*Researcher C |  | |  |  |  |  |
| Manual laborers |  | |  |  |  |  |
| Technicians |  | |  |  |  |  |
| Consultants |  | |  |  |  |  |
| **Total incentives** | | | | | |  |
| **(B) Equipment** | **A separate breakdown is required** | | | | | |  |
| **(C) Expendable Supplies & Materials** | Stationery | | | | | |  |
| Miscellaneous Laboratory supplies (chemicals, kits, glassware, etc.) | | | | | |  |
| **Total expendable supplies & materials** | | | | | |  |
| **(D) Travel**  **(Total cost of travel should not exceed equivalent rate to 200,000LE)** | **International** | | Air tickets | | | |  |
| Per Diem (governmental regulations apply to allowed per diem) | | | |  |
| **Domestic** | | Transportation (Bus/train tickets, public transportation, etc.) | | | |  |
| Per Diem (governmental regulations apply to allowed per diem) | | | |  |
| **Conference registration** | | | | | |  |
| **Total travel** | | | | | |  |
| **( E ) Other Direct Costs** | Computer supplies/services (software, printer cartridges, printing of drawings, etc.No laptop or pc are allowed) | | | | | |  |
| Report preparation and publication costs | | | | | |  |
| Training | | | | | |  |
| Workshops | | | | | |  |
| Others (rental of land/equipment, minor construction works, … etc.) | | | | | |  |
| **Total other direct costs** | | | | | |  |
| **( F) Total Direct Costs** | **Sum of (A ) through ( E ) above** | | | | | |  |
| **(G) Modified Total Direct Cost (MTDC)** | **Total direct costs minus Equipment ( F minus B )** | | | | | |  |
| **( H ) Indirect Costs as 20% of (G)** | **20% of Modified Total Direct Cost ( MTDC)** | | | | | |  |
| **(I) Total Project Cost** | **(Total Direct Costs Plus Indirect costs ( F Plus H )** | | | | | |  |

\*Researcher A = Ph.D. holder Researcher B = M.Sc. holder Researcher C = B.Sc. holder

**Annex 5**

***Acknowledgment Form***

**By signing below, I acknowledge that I have read, understand and accept to comply with all the terms of the foregoing application, mentioned in STDF general conditions and guidelines for submitting an STDF research proposal, including, but not limited to:**

* *The total number of the application pages should not exceed* ***37 pages*** *including a cover page, as well as all sections of the proposal (as mentioned in STDF General Conditions and Guidelines for Submitting STDF Research Proposal).*
* *At any time, a contracted STDF project team member should only be participating in a maximum of 3 projects (or a maximum of 2 projects as a PI).*
* *Allowable budget maximum limit should be strictly adhered to in the project proposal. In all cases, requested budget has to be justified in detail.*
* *STDF guidelines, IPR rules, code of ethics, …etc. (*[*www.stdf.org.eg*](http://www.stdf.org.eg)*), should be read carefully and adhered to. These are integral parts of STDF contracts.*
* *All proposals – in addition to PI and other data - must be uploaded to the STDF website (*[*www.stdf.org.eg*](http://www.stdf.org.eg)*) by the designated deadline. Uploaded PI data should conform to the corresponding data in the application form. The PI must be a PhD holder.*
* ***Proposal applications will not be considered eligible and will be discarded in the following cases:***
* *Proposals submitted by e-mail or sent as hard copies or uploaded to the STDF website after the deadline.*
* *Proposals not conforming to the designated format.*
* *Proposals whose uploaded PI data does not conform to PI data in the proposal file.*
* *Proposals in which the allowable budget maximum limit has been exceeded.*
* *Proposals in which maximum allowable contracted STDF project participation limit has been exceeded.*
* *Proposal letter does not include a scanned copy of the signed and stamped endorsement letter by the legal representative of the PI's institution stating the project title, the name, position and affiliation of the PI in charge of the proposal, that the project idea was not funded or submitted to another agency (national or international), or otherwise declare, and that the institution approves the project.*
* *Submitted applications will be evaluated and the applicant will be informed with the evaluation result of his/her proposal* ***within 4-6 months****.*
* *STDF technical decisions made by remote reviewers or panels of experts are final.*
* *Proposal does not include a scanned copy of the signed acknowledgment form.*

*Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Annex 6**

***Endorsement letter***

***Endorsement letter of the PI institution (Scanned copy of the signed and stamped Endorsement Letter by the legal representative of the PI's institution stating the project title, the name, position and affiliation of the PI in charge of the proposal, that the project idea was not funded or submitted to another agency (national or international), or otherwise declare, and that the institution approves the project)***

**Annex 7**

***Arabic Abstract***