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⇒ **Personal Summary :**

I'm a Proactive and committed individual who is highly efficient , I can proudly say that I have excellent communication skills , Teaching skills, and organizational skills.. Also Having the required academic qualifications, I Graduated with Excellent degree with Honor for the 4 years in a row. And Ranked as the top student with the highest score over my Entire class.. Now I'm a Teaching Assistant at Faculty of Economics and Political science.

❖ **EDUCATION :**

University and High School

● **2014:** Graduated from Faculty of Economics & Political science – Cairo University

- **Major :** Political Science.
- **Minor :** Statistics.

>> **Excellent Degree with Honor** for the 4 years in a row. Ranked as the **Top student** with the highest score over the class.

>> Got the **full mark** in my Graduation Project, which was titled "The Egyptian Revolution and the Political Participation of the Youth ".

● **2009:** Graduated from the 83rd High School in Riyadh. Finished among the top 3 students within Riyadh students that year.

Courses

- English Language Courses.

>> Got The Academic Test of English as a Foreign Language – (TOEFL)..
With a score of 550

- ICDL course in Faculty of Engineering - Cairo University .
- Human Development Course in the Model of Egyptian House of Representatives (REPS) – Cairo University.
- Principles of Scientific Writing Course.
- "Terms of Quality" Course at FLDC (Faculty and Leadership Development Center).

❖ **Lingual Skills :**

- **Mother Tongue:** Arabic
- **Second Language :** English
 - **Listening:** Excellent
 - **Speaking;** Excellent
 - **Writing:** Excellent

❖ **Awards :**

- **2015:** Honored by the Dean of the Faculty of Economics and Political science Dr. Hala AL-Saeed and got more than 17 awards for Aquiring the highest score, And ranking the top student over 2014 class.
Including : prof. Boutros Boutros Ghaly award, Prof. Hafez Ismael award, prof. Abdul Hameed farag award, Ches National Bank award and prof. Ashraf Ghorbal award.
- **2014:**
 - Honored by The President of Cairo University Prof. Gaber Nassar & the Dean of the Faculty of Economics and Political science Dr. Hala AL-Saeed for Aquiring the highest score and degree over 2014 class.
 - Also got 2 awards, Proff. Mohamed Asfour and Proff, Abdul-Hameed Metwally for having the highest grade in the course of "Constitutional law".

- **2013:** honored by Faculty of Economics and Political Science and won Dr.Ali El-deen Helal's Prize for having the highest grade in the course of "Egyptian Political System".
- **2011 – 2013:** Honored 3 times in sequence by the Dean of the Faculty of Economics and Political science Dr. Hala AL-Saeed for being the first among my class.
- **2009:** Honored by Princess Hessa Al-Sha'alan (The wife of King Abdullah Aal-Sa'ud) for being one of the top students in Saudi Arabia.
- **2006:** Honored by Al-Riyadh's Presidency of Girl's Education for being one of the top stuents over Riyadh.

❖ Capabilities :

- Fluent English Language.
- Excellent Presentation Skills.
- Excellent communication skills
- Writing full Academic Researches and Journalistic Articles .
- Excellent skills in the Microsoft Office Technologies .
- Database Experience.

❖ Personal Skills :

- Problem solving skills
- Written and verbal communication skills (*built up through essays, presentations and coursework during my time at school/college/ volunteer work experiences*)
- Self-motivation and ability to take the initiative
- Ability to work well under pressures and to dead lines.
- Punctuality and time-keeping (*as displayed through good attendance in my previous experiences*)
- Able to take on responsibility
- Good organisation, with attention to detail.
- Teamwork skills (*worked well as part of a team in previous experiences*)
- Quick learner, keen to learn and improve skills
- Ambitious and seek for improvement
- Patience.
- Anger Management.

- HR skills .

❖ Work Experiences :

- **Current:** Teaching Assistant at Faculty of Economics and Political science- Cairo University.
- **2015 :** Lecturer in the committee of International Relations at the model of the Egyptian Cabinet (MEC) – Cairo University.
- **2013 – 2014 :**
 - Worked as the Head of the Human Rights committee in the model of the Egyptian House of Representatives.
 - Also worked as a Lecturer in the field of Human Rights and Political Awareness in the model of Egyptian house of representatives - Faculty of Economics and political science.
- **November 2013 :** Simulated the role of the Egyptian Minister of Information in the SIMULATION of Egyptian House of Representatives in Al- Shoura Council done by the model of REPS.
- **2011 – 2013:** Worked for al-Osrah Magazine in Riyadh , and wrote many researches and articles.
- **2010- 2011 :** Member of the Student Union of the Faculty of the Economics and Political Science.