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## **Mahetab hamdi**

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**OBJECTIVE** Ambitious qualified Dentist with excellent organisational and interpersonal skills keen to secure a position with a dynamic and progressive dental practice. Ideal candidate for position requiring drive, initiative, responsibility and challenge.

**Title : - teaching assistant** – prosthodontics department- faculty of dentistry- Cairo university

- Clinical administrator in quality dental care centre- Nasr city

**EDUCATION** 2004 - 2009

**Faculty of oral and dental medicine  
Cairo university**

**Result: dental pkalhyrios cum laude**

**Core Subjects:**

Dental Surgery  
Oral medicine  
Clinical Restorative Dentistry  
Fixed and removable prosthodontics  
Endodontics  
Pediatric dentistry  
Oral Health & Development

Master degree in prosthodontics- Cairo university 2012-2016

PHD degree in prosthodontics- Cairo university started at 2017

**Projects:**

**Intern projects: 1-** a research study of crown lengthening. This project was submitted in the form of a clinical surgery And a seminar under supervision of professors of oral medicine department.

2- A research study of maxillary defects and obturators. This project was submitted in the form of a seminar and case presentation for patient hemi-resected maxilla.

3-a research study of recent approaches for prevention of dental caries in pediatrics dentistry. This project was submitted in the form of a 5,000 word essay.

**Fourth Year Project:** "Title" – a research study of hidden caries. This project was submitted in the form of an essay and power point presentation.

**Master degree : thesis project**

**Clinical Training:**

2007-2009

AL KASR EL AINI UNIVERSITY HOSPITAL

- Assigned quota of clinical requirements to be completed over a two-year period which included all aspects of restorative dentistry, oral medicine, surgery and prothsodontics.
- Contacted patients on hospital waiting list for dental treatment by appointment card or by phone.
- Performed clinical assessment on patients – discussed treatment options and decided best suited treatment plan taking into account factors including time, cost, age and medical history of patient.
- Held weekly paediatric sessions and performed procedures on children.
- Developed excellent patient care skills.

Medical affairs sector in gulf of Suez petroleum company

From 9-9-2007 to 20-9-2007

- Assistant in multiple dental procedures and minor surgeries
- Developed excellent infection control measures and patient care skills.
- Developed excellent organization of clinical system skills

**EMPLOYMENT** - **teaching assistant** – prosthodontics department- faculty of dentistry- Cairo university 2011-until now

- Clinical administrator in quality dental care centre- Nasr city 2011-until now

## SKILLS

### Organisational:

- Managing appointments and treatment for own set of patients.
- Experienced at working to deadlines and following exact procedures.

### Communication & Interpersonal:

- Developed good teamwork skills through working as part of a small tutorial team in University for four years.
- Excellent patient care skills learned through Clinical Practice.

### Computer:

- Competent user of Microsoft Word and Power point.
- Also proficient in use of internet, e-mail and work related databases.

### Language:

- Arabic native language.
- Very good English.

## INTERESTS & ACHIEVEMENTS

### Volunteer Work:

- *A volunteer in the association of the friends of the national cancer institute*
- *A volunteer in the breast cancer foundation of Egypt*
- *Were in the head of charity commissions convoys and volunteer organization in one of the charitable associations*
- *Participation in the Egypt race for cure at the pyramids for 2009 and 2010.*
- *Organizing parties, tours and visits to orphanages, infirmwry (old ages hospital), cancer patients.*
- *Organizing blood donations campaigns.*
- *Donations collection by different ways one of them is a project I made in my college called 2 charity pounds every one participate in that project pays 2 pounds every Saturday, at the end of the month we take these money and try to make with it different projects.*
- *Helping the poor students and buying the instruments they need.*
- *Charity dish project and Ramadan bags.*
- *In-kind donations and offering meals for the victims of DOIKA catastrophe in the last Ramadan.*
- *Volunteers' day: we made it in many places as clubs, universities and malls in an attempt to express our work as volunteers and attract other people to share us our dreams to make our society one hand.*
- *Translation of 2 books to be a source that may help cancer patients in their trip one called WHAT TO DO IF YOU HAVE A CANCER PATIENT IN YOUR FAMILY?! And the other is about nutrition of cancer patient both are American books from the American cancer institute.*

### Reading and writing

### Good designer

