

## **Hanaa Demerdash**



**Address:** Gharb Somid., 6<sup>th</sup> of October, Egypt.

**Mobile:** 00201002601010

**Date of birth:** July 18, 1988

**Nationality:** Egyptian

**Marital Status:** Married with children

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### **Education:**

#### **2014 – October 2017**

Master of Science in Accounting, Faculty of Commerce, Cairo University.

“Corporate social responsibility in Islamic banks.”

#### **2006 – 2010**

Cairo University, Faculty of Commerce, Accounting Department, English Section.

Grade: Excellent with honor, ranked first on class 2010.

#### **2004 – 2006**

Dar El Tarbiah School – IGCSE.

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### **Courses:**

#### **August 2009**

EDU Course (English and computer skills) in Cairo University.

#### **August 2011**

Effective Presentation Skills course at Faculty members development center- Cairo University.

#### **October 2011**

Credits Systems course at Faculty members development center- Cairo University.

#### **July 2012**

Effective Teaching Skills course at Faculty members development center- Cairo University.

#### **March 2017**

Quality standards in the teaching process at Faculty members development center- Cairo University.

## **Work Experience:**

### **May 2011 – Present**

Teaching Assistant at Accounting Department, Faculty of Commerce, Cairo University.

- Providing tutorial teaching and support on undergraduate courses.
  - Introduction to Accounting
  - Financial Accounting
  - Accounting for Corporations
  - Governmental Accounting
- Scheduling and maintaining regular office hours to meet with students.
- Grading quizzes and assignments as directed by supervisors and complete related paperwork.
- Proctoring examinations and reviewing the grading for examinations.
- Meeting with supervisors to receive feedback about teaching performance.
- Undertaking administrative duties as directed by the head of department.
- Attending academic conferences and seminars related to accounting field.

### **November 2010 – May 2011**

English Instructor at Berlitz.

- Preparing classroom material, homework assignments and handouts in accordance with course outline (Levels 1, 2 and 3).
- Recording and maintaining student attendance and participation.
- Grading tests and assignments.
- Engaging all students in open discussions to ensure their participation and interaction.
- Sharing in placement tests.

### **July 2007**

Trainee at National Societe Generale Bank (NSGB), Corporate Department.

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## **Languages and Computer Skills:**

Excellent knowledge of both spoken and written Arabic and English.

Excellent use of the internet and research skills.

Proficient use of Microsoft Office (Word, Excel and Power point).

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## **Extra-Curricular Activities:**

Sports: Swimming (Achieved Several Medals) and Tennis.

Social: Voluntary charity works in Hekaya organization and others.