

CAREER HIGHLIGHT:

- More than 6 years of teaching experience at Faculty of Commerce, English Section, Cairo University.
- In-depth knowledge of accounting and its theories including complex accounting concepts.
- Experienced in teaching students of various ages and nationalities.
- Developed tailor-made teaching material for certain students to enhance performance in specific areas.
- Skilled in various methods of classroom instruction and management techniques.

EDUCATION:

2016: Masters of Science (M.Sc) – Cairo University – Dissertation: The Relationship between Ownership Structures and Firm's Disclosure Level: Mandatory and Voluntary

2009: Bachelor of Commerce – Cairo University, English Section, Accounting – Grade: Excellent.

2005: General Secondary Certificate of Education (GSCE) – Misr Language School – Grade: 96%.

PROFESSIONAL AND TRAINING COURSES:

- International Publication of Scientific Research – Cairo University – 2016.
- Examination Systems and Student Evaluation – Cairo University – 2015.
- Credit Hours System Basics – Cairo University – 2015.
- Basics and Ethics of the Academic Field – Cairo University – 2012.

WORK EXPERIENCE:

Teaching Assistant – Faculty of Commerce, English Section, Cairo University – October 2010 - Present

- Lecturing and conducting research within the Accounting department.
- Planning the course, preparing course-work, theoretical simplification and in-class exercises.
- Holding additional sections whenever needed to enhance students' performance.
- Setting and correcting periodical quizzes and assignments, and holding follow-up sections to discuss common mistakes.
- Evaluating students and handling their course participation marks.
- Participating in the examination duties including students' supervision.
- Taught follow-up lectures to further explain the professors' main lectures and conducted practical exercises.
- Mentored and advised students on a personal level to help them reach their goals.
- Maintained records of students' performance, attendance...etc.
- Participated in the examination duties including students' supervision.
- Participated in the faculty's conferences and established contacts with the wider academic community.
- Handled departmental administrative tasks.

Asset Management Officer, Purchasing Department – Credit Agricole Egypt – December 2009 – October 2010

- Held the responsibility of carrying out tenders for needed projects.
- Worked with the related departments to prepare and agree on quantities and costing guidelines.
- Prepared the final Request for Proposal (RFP) sent out to bidders.
- Participated in the evaluation of technical and financial offers.
- Carried out meetings with awarded bidders to finalize the deal.

SPORTS AND ACTIVITIES:

- A former member in Shooting Club Basketball team.

COMPUTER AND LANGUAGE SKILLS:

- Computer Skills: Excellent operating knowledge of MS Office.
- Language Skills: Fluent in spoken and written Arabic and English.
- Excellent usage of internet sources for research purposes and data compilation.

PERSONAL DATA:

- Nationality: Egyptian.
- Date of birth: 1/8/1988.
- Marital Status: Married.