

Ehdaa Salah

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OBJECTIVE

I would like to explore the bit of knowledge I posses and try to learn as many new aspects as possible by putting efforts and soul into the task given to me.

EDUCATION

- **2014 Obtained Master's Degree In “ Digital Repositories Of Universities”** from Department of Libraries & Documents and Information Technology – Faculty Of Arts – Cairo University
- **2011 Registered Master's Degree** at Department of Libraries & Documents and Information Technology – Faculty Of Arts – Cairo University
- **2010-2011 Premaster year** , Department of Libraries & Documents and Information Technology
- **2008 graduated from Cairo University – Faculty Of Arts** Department of Libraries & Documents and Information Technology with “**very good with honors**” Degree

EMPLOYMENT AND TEACHING EXPERIENCE.

- **2014 till now Assistant Lecturer.**
- **2010 till 2014 Demonstrator at :**
Department of Libraries & Documents and Information Technology
Faculty Of Arts – Cairo University

- **Teaching the practical part For the Following Subjects :**

Database management systems

Online Search

Information Networks

Integrated automated systems for libraries

Teaching short Course about Cataloging and Metadata at Military research center. Egyptian Ministry of Defense

Professional Experience

- **Administrative Assistant :**
Participate in Quality unit works at Faculty Of Arts – Cairo University.
Participate in preparing Department of Libraries & Documents and Information Technology Manual for year 2011.
Participate in preparing Memorial book of Department of Libraries & Documents and Information Technology over sixty years, 2011.

Professional Courses & Skills

- **Web Master Diploma Including :**

Web Design

Adobe Photoshop

Adobe Illustrator

Adobe Flash

Swish Max

Html
Css
Dream Weaver

Web Develop

Database Concept
DATABASE DESIGN
MS SQL SERVER 2008
CONCEPT OF PROGRAMMING
PROGRAMING BY C#
OBJECT ORIENTED PROGRAMING
ASP.NET BY C# OR VB .NET
VISUAL STUDIO 2010
Data Access " Ado"
XML for web " Fundamentals "
JavaScript " Fundamentals "

Web Marketing

E-Commerce Tools
Marketing E-Mail
Link Strategy -How To Promote Your Site
Marketing Tools Internet
Search Engines Optimization Services
How to increase site rank in - Google
Prepare analysis by Google analytical

Web Mastering

How To Register Domain
How To Host Web Site
How To Modify Setting Your Domain
How to upload your website to your hosting account using FTP
How to protect your domain name from Internet Thieves!

- **Statistical analysis using SPSS Course** / Institute of Statistical Studies and Research, Cairo University
- **Effective presentation skills course/** faculty and Leadership Development Center – Cairo University
- **Credit Hours Systems course/** faculty and Leadership Development Center – Cairo University
- **Scientific Research Ethics course/** faculty and Leadership Development Center – Cairo University
- **International Computer Driving License – ICDL** Including (Windows, Word, Excel, Access, PowerPoint, Internet, IT) **From** The Russian Center For Science And Culture.

Training

- **Language** : English good (reading, writing) - French Fair - Arabic Native
- **Trained at** Egyptian National Scientific & Technical Information Network.

Interests

- **Reading in Fields :**
Database Systems , Integrated Library Systems , Copyright Issues , Digital Libraries , Digital Repositories , Libraries Consortiums , Organizing Information , Universities Consortiums and Online Search Methods

Personal Skills

Active, honest, hard worker, Eager to learn, teamwork , Work under Pressure and Accuracy and Attention to details.

Reference

DR. Sherif kamel shaheen ,
Professor and Head of Dept. of Library, Documents and Information Science, (<http://www.lis.edu.eg/new2/>)
Faculty of Arts, Cairo University
Director of the New Central Library (www.cl.cu.edu.eg)
Elected Chairman of Committee of book and Publishing (Higher Supreme for Culture)
Cairo University, P.O 12613 - Orman, Giza, Egypt.